



Golbourn Training Solutions

FIRE SAFETY POLICY STATEMENT

As the owner of Golbourn Training Solutions I have overall responsibility for Fire Safety in all my company's learning environments. The Fire Safety checks will be carried out prior to learners undertaking any training.

In-house Client Training:

When Golbourn Training Solutions is contracted into a client's business premises to conduct training, a Health and Safety Induction process must take place and risks identified. The training areas overview plan, Fire Safety equipment, exits and muster points must be up-to-date, serviceable and practiced.

Training Venue provided by Golbourn Training Solutions:

When Golbourn Training Solutions is providing the training venue, a full Health and Safety induction is to be carried out, Fire Safety equipment, exits and muster points must be up-to-date, serviceable and practiced.

Before any learning may take place, all learners must be briefed on all the above areas.

Own risk assessments are to be carried out, if danger identified to learners or staff, then NO training is to be conducted until danger removed or rectified.

The instructor, sub-contractor and learners are all responsible to stay vigilant and adhere to all procedures and policies in place.

Signed:

Dated: 01/01/2017

Owner Steven Golbourn

Golbourn Training Solutions